

# Minutes




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**INNER EAST CHILDREN & YOUNG PEOPLE'S SUB GROUP**  
**DATE/TIME: 31st October 2013, 3pm, Reginald Centre (Room 1)**  
**CHAIR: Cllr Vonnie Morgan**

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**Present:** Councillor Roger Harington (CRH), Councillor Maureen Ingham (CMI), Councillor Vonnie Morgan (CVM), Jo Buck (JB – Neighbourhood Manager for Seacroft & Gipton), Vicky Hooper (VH – Neighbourhood Manager for Harehills), Sarah May (SM – Neighbourhood Manager for Bumantofts & Richmond Hill) and Andrew Birkbeck (AB – Area Officer)

**Apologies:** Vicky Marsden (Children's Services).

ITEM DISCUSSED	ACTION
<b>1.00</b> <b><u>Introductions and apologies</u></b>	
<b>1.1</b> Apologies were received from Vicky Marsden, Strategic Play Officer (LCC, Children Services).	
<b>2.00</b> <b><u>Nomination of Chair</u></b>	
<b>2.1</b> Cllr Vonnie Morgan, in her capacity as Area Lead Member for Children and Young People was nominated Chair of the Sub Group.	
<b>3.00</b> <b><u>Youth Activity Fund – The story so far</u></b>	
<b>3.1</b> AB outlined the developments regarding the newly delegated Youth Activity Fund: <ul style="list-style-type: none"> <li>• <b>June 2013</b> <ul style="list-style-type: none"> <li>○ Announced that the Inner East Area Committee would receive a ring-fenced budget for Youth Activities - £34,162 for 2013/14 and £68,323 in 2014/15.</li> <li>○ Report stipulated that this money is for universal youth activities and cannot be applied for by the council's Youth Service.</li> <li>○ Two key caveats of this funding are that young people are involved in the decision making process and that every successful applicant is registered with the Breeze Culture Network.</li> </ul> </li> <li>• <b>September 2013</b> <ul style="list-style-type: none"> <li>○ Inner East Area Committee agrees to re-invest half of the 2013/14 Youth Activity Fund allocation – £17, 081 or £5,690 from each Ward - into the Summer Holiday Programme for 2013. This funding was subsequently returned into Wellbeing Ward pots.</li> </ul> </li> </ul>	

	<ul style="list-style-type: none"> <li>○ The remaining budget was agreed to be split equally - £5,693 per Ward - with the express aim of being spent before the end of the financial year (March 31<sup>st</sup> 2014).</li> <li>○ Inner East Area Committee agrees that a C&amp;YP Sub Group should be set-up to help steer this process.</li> <li>● <b>October 2013</b> <ul style="list-style-type: none"> <li>○ A flyer and application form is sent out to prospective applicants – via BCN and other methods - to encourage bids for the remaining 2013/14 YAF allocation. Deadline for applicants is Monday 4<sup>th</sup> November 2013 at 5pm.</li> </ul> </li> </ul> <p><b>3.2</b> CRH asked how this budget tied in with existing youth provision as provided by the council's Youth Service. AB clarified that the budget devolved to Area Committees was for universal activities – not targeted activities - and that Vicky Marsden of Children's Services had confirmed that this money was not to replace like-for-like activities previously or currently provided by the council's Youth Service.</p> <p><b>3.3</b> JB said that there had been a specific issue in Secaroft regarding the youth service reducing their involvement in a youth club (currently classed as a universal youth activity).</p> <p><b>3.4</b> CRH said that it was vital that Ward Members and officers were made aware of any planned changes to youth provision ahead of making any decisions on applications for the YAF. AB said that he had already raised this issue with Youth Services and as soon as he had a response he would circulate this to Ward Members and officers.</p>	<b>AB</b>
<b>4.00</b>	<p><b><u>Next Steps</u></b></p> <p><b>4.1</b> AB outlined some possible next steps for the spend of the 2013/14 and 2014/15 YAF fund:  <u>Next possible steps for 2013/14 YAF allocation:</u></p> <ul style="list-style-type: none"> <li>● Each Ward to arrange a meeting of Councillors, Neighbourhood Mangers and partners inc. Police, Clusters, LCC Sports Service and LCC Youth Service to discuss 2013/14 applications in more detail and decide on what should be approved – <b>w/c 25/11/13</b></li> <li>● AB to contact Ian Jones (Advanced Practitioner for Youth Engagement) with regards to getting young person's feedback on applications for 2013/14 YAF, which in turn, will be fed back into the three 'Ward' meetings to inform the decision making process – <b>w/c 04/11/13</b></li> <li>● AB to take agreed applications to Inner East Area Committee on 5<sup>th</sup> December for formal ratification.</li> <li>● Area Support Team to notify successful applicant's by <b>Monday 9<sup>th</sup> December 2013</b> (tbc).</li> <li>● AST and partners to promote successful projects via BCN and other means from <b>w/c 09/12</b> onwards.</li> </ul> <p><u>Next possible steps for 2014/15 YAF allocation:</u></p> <ul style="list-style-type: none"> <li>● C&amp;YP Sub Group to meet in early December to discuss potential methods of consultation with young people to help inform the spend of 2014/15 YAF allocation - <b>w/c 02/12/13</b></li> <li>● C&amp;YP Sub Group to meet again in the first week in Jan 2014 to confirm</li> </ul>	<p><b>AB, SM, JB, VH</b></p> <p><b>AB</b></p> <p><b>AB</b></p>

	<p>means of engaging young people re the 2014/15 YAF allocation – <b>w/c 06/01/14</b></p> <p><u>Proposed Timeline:</u></p> <p><b>January 2014</b></p> <p>W/c 13/01 Consultation with young people begins for a period of 3 weeks.</p> <p><b>February 2014</b></p> <p>W/c 03/02 – Feedback from consultation is analysed and “menu” of activities is drawn up by C&amp;YP Sub Group.</p> <p>W/c 10/02 – Applicants are invited to bid in for activities (via BCN and other methods) in line with young people’s aspirations for a period of 2 weeks.</p> <p>W/c 24/02 – ‘Ward’ meetings arranged to assess applications for 2014/15 allocations and decisions made*.</p> <p><b>March 2013</b></p> <p>20<sup>th</sup> March 2013 – All applications go to March IE AC to be approved by Members.</p> <p>W/c 24/03 – Successful applicants informed.</p>	
4.2	Sub Group Members were supportive of the proposed plan of action for the spending of the 2013/14 YAF allocation and broadly supportive of plans for the spending of 2014/15 YAF allocation though this would be subject to further refining as issues arose.	
4.3	CMI raised the issue of the difficulty of managing expectations around the proposed January consultation whilst at the same time encouraging young people to be as creative as possible about what activities they would like to see provided by the Youth Activity Fund.	
4.4	CVM said it was important to utilise proven existing youth engagement methods as part of any consultation i.e Youth Councils. SM added that the National Citizen Service and Leeds Refuge Council were also good ports of call for consultation with young people.	
4.5	CRH said that he was not keen on the idea of a paper survey simply being distributed to schools in order to gather feedback from young people. SM suggested that perhaps a voting box, similar to those found in supermarkets, could be placed in schools to allow children to vote on activities with tokens. JB said the idea of ‘mock money’ used by children to spend on their preferred activities could also be explored.	
4.6	VH said that the idea of match funding for activities could be investigated as happened with the recent summer holiday programme. AB agreed to supply the feedback from the 2013 summer holiday activities to the sub group in order to help inform future spending decisions.	
5.00	<b><u>Time and Date of next Meeting</u></b>	
5.1	Monday 2nd December 2013 at 3pm in Reginald Centre – AB to book room	<b>AB</b>